



# Ghani Khan Choudhury Institute of Engineering & Technology

(Centrally funded Institute and Established by Ministry of H.R.D., Govt. of India.)

Office: Narayanpur, Dist.: Malda, Pin - 732141, West Bengal

Date: 24/12/2018

## NOTICE

**Sub: Registration for Diploma 2<sup>nd</sup> Year, 4<sup>th</sup> Semester (GKCIET) in the Dept. of CE, CSE, FT, EE, & ME of the Session of 2017-19 –reg.**

All 2<sup>nd</sup> Year students of Diploma (GKCIET Modular program) in the Dept. of CE, CSE, FT, EE, & ME of the Session of 2017-19 are informed to attend registration process of Diploma 2<sup>nd</sup> Year 4<sup>th</sup> Semester to be held from 03/01/2019 & 04/01/2019 (11:00 AM to 04:00 PM) in the Academic Section with copies of the following documents (self-attested).

- A Demand Draft of Rs. 4905/- as registration charge (Rupees Four Thousand Nine Hundred Five only) and in addition of Rs. 1,125/- as hostel charge (Rupees One Thousand One Hundred Twenty Five only) only for the hostellers to be drawn in favour of 'Accounts Officer, GKCIET, Malda' payable at Malda.
- No Objection Certificate from Library.
- Passport size photographs of 02 nos.
- Copy of Madhayamik Certificate.

The class will be started from 07-01-2019.

This issue with approval of the competent authority.

  
**Academic Coordinator (Diploma)**

*N.B.: (i) As per the GKCIET Rules & Regulations of 2014-15 (Clause no. 2.3.5), a student who is unable to register on the scheduled date may be permitted for registration within next 10 working days with a late registration fee of Rs. 200/- (Rupees Two Hundred only) per day. However, the Head of the Institute may permit a student up to 21 days after expiry of the scheduled date. In this case, the fine mentioned above is also applicable.*

*(ii) As per the GKCIET Rules & Regulations of 2014-15 (Clause no. 2.3.9.1), in exceptional case, when a student is unable to present himself/herself for registration due to serious illness leading to hospitalization or due to other extra-ordinary circumstances, the registration may be done in absentia by parents/guardians along with proof with the explicit approval of the Head of the Institute.*

### **Copy to:**

1. Director, GKCIET Malda
2. Senior Administrative Officer (Exam), WBSCT&VE&SD, Karigori Bhavan, 4<sup>th</sup> Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160 for kind information.
3. HoDs (CE/CSE/EE/FT/ME/G Sc. & Hu.), GKCIET Malda for kind information and necessary action.
4. Exam Coordinator / Exam Cell, GKCIET Malda for kind information.
5. Asst. Registrar (Acad.), GKCIET Malda for kind information.
6. System Manager, GKCIET Malda for uploading in the institute website.
7. File Copy